

Community
College
of Philadelphia
The Path to Possibilities™

OFFICE OF ACADEMIC AFFAIRS
MEMORANDUM

TO: Dr. Stephen Curtis
FROM: Pascal Scoles
DATE: December 19, 2012
SUBJECT: Institution-Wide Committee Meeting December 17, 2012

The Institution-Wide Committee met on Monday, December 17, 2012 and the following actions were taken:

The Committee considered the:

(a) Approval of the Minutes of November 26, 2012

Action taken: The minutes were approved.

(b) Proposal for Revision to Policies and Procedures Number 151 (submitted by the Business Affairs Committee)

Action taken: Unanimously recommend approval of the proposal to amend Policy and Procedure 151 to reflect smoking prohibited within 25 feet of any entrance, exit, or loading dock or as posted otherwise.

c: Tom Hawk
John Jones
Pamela Gallimore

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